

## The *Write a Book in a Day* Checklist

| HAVE YOU...   | YES WE HAVE!             |
|---|--------------------------|
| Made sure your story is required length – within word count for your division   | <input type="checkbox"/> |
| Written your story focussing on the FIVE parameters you were given  | <input type="checkbox"/> |
| Used ALL the random words you were given without changing them and written them in <b>bold</b>                                      | <input type="checkbox"/> |
| Written your story with an Australian theme or setting  | <input type="checkbox"/> |
| Written your story so it is appropriate for an age 10-16 year old reader  | <input type="checkbox"/> |
| Created a front cover that is illustrated   | <input type="checkbox"/> |
| Included your title and team name on your front cover   | <input type="checkbox"/> |
| Included illustrations throughout your story  | <input type="checkbox"/> |
| Made sure your story is legible and easy to read  | <input type="checkbox"/> |
| Completed the Book Summary/ Parameter form you were given   | <input type="checkbox"/> |
| Made sure that the Book Summary/ Parameter is after your cover page   | <input type="checkbox"/> |
| Included the Copyright page after the Book Summary/ Parameter   | <input type="checkbox"/> |
| Illustrated a back cover for your book  | <input type="checkbox"/> |
| Included a blurb on your back cover giving a short summary of the story   | <input type="checkbox"/> |
| Included the recommended reading age for your story on your back cover  | <input type="checkbox"/> |
| Saved the book in PDF and plain text for upload to <a href="http://writeabookinaday.com">writeabookinaday.com</a>                   | <input type="checkbox"/> |
| <b>Optional extras</b>  |                          |
| If you are using chapters – has each chapter got a title?   | <input type="checkbox"/> |
| Are you including page numbers? If so, are all your pages numbered?   | <input type="checkbox"/> |
| Are you including reviews for your book? If so, have you included these on your back cover?   | <input type="checkbox"/> |
| Are you writing a dedication? Please ensure these are not hospital specific as the books are shared with hospitals across Australia | <input type="checkbox"/> |